## Report to the Constitution and Members Services Standing Scrutiny Panel

Date of meeting: 27 July 2011

Portfolio Holder: Leader

Subject: Review of Member Remuneration and the Role of Scrutiny Panel

Chairman in presenting reports at Council meetings

Officer Contact for further

Information:

lan Willett (01992 564243)

**Epping Forest District Council** 

**Democratic Services Officer:** Mark Jenkins (01992 564607)

## **Recommendation:**

To consider whether scoping reviews of these two items which have now been approved by the Overview and Scrutiny Committee as additions to the Panel's work programme for this year should be undertaken.

## Report

- 1. The Overview and Scrutiny Committee has agreed to four additional items in the Panel's work programme for this year. This report concerns two of these reviews which may need a scoping discussion beforehand:
- (a) to establish what is to be the focus of the reviews; and
- (b) evidence which is required and how this is to be obtained.
- 2. The two items are:
  - (a) the Annual Report of the District Remuneration Panel which was submitted to the June Council meeting and attached to this report as Appendix 1; and
  - (b) the review of the Overview Scrutiny Rules with regard to Panel Chairmen (rather than the Chairman of the Overview and Scrutiny Committee) presenting recommendations at Council meetings.
- 3. The Panel is invited to discuss these two reviews at this meeting, preparatory to more detailed discussions at a laterstage. The Panel may want to consider:
  - (a) whether there should be consultation with interested parties on either topic;
  - (b) any written material required for the review; and
  - (c) how consultation is to be carried out.

Z:/CSS/BUREAU/C/CONSTITUTION AND MEMBERS SERVICES/2011/ 27 july 2011 - Review of Member Remuneration and Role of Scrutiny Panel.doc